

Update to Clinical Teams:

Aetonix released a new version of the Aetonix Dashboards and the aTouchAway™ app on May 23, 2020.

- The new version for the Aetonix Dashboards is 6.0.0
- The new version for the aTouchAway™ app is 12.0.1

The new features and changes are outlined below and include a series of steps to follow to use the new features. All updates will be applied across all tablets.

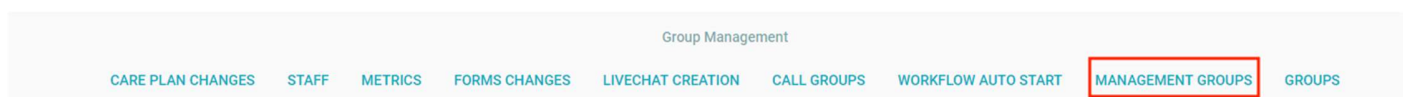
The following is broken down in two sections:

- 1- Aetonix Dashboards steps
- 2- aTouchAway App steps

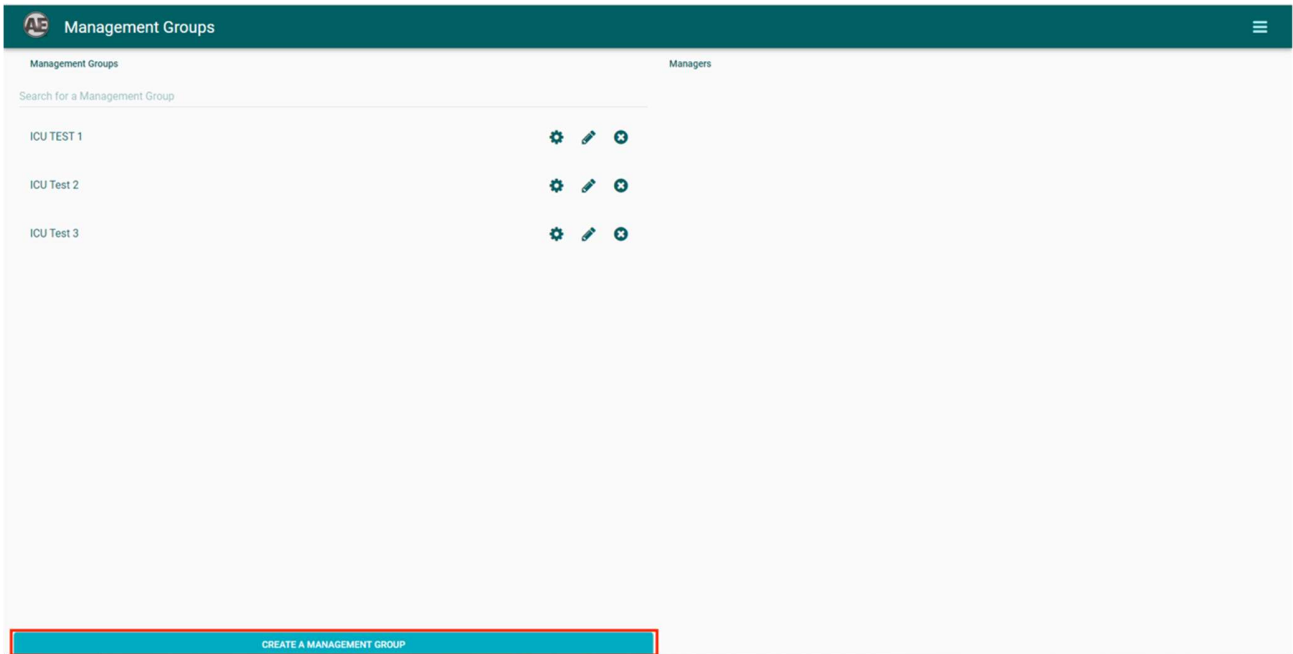
1. Aetonix Dashboards new feature: *Manager Grouping functionality*

This functionality allows to group all tablets (patients) within the same ICU unit, and in cases where a tablets (patients) moves to a different ICU the tablet (patient) can be transferred to that group.

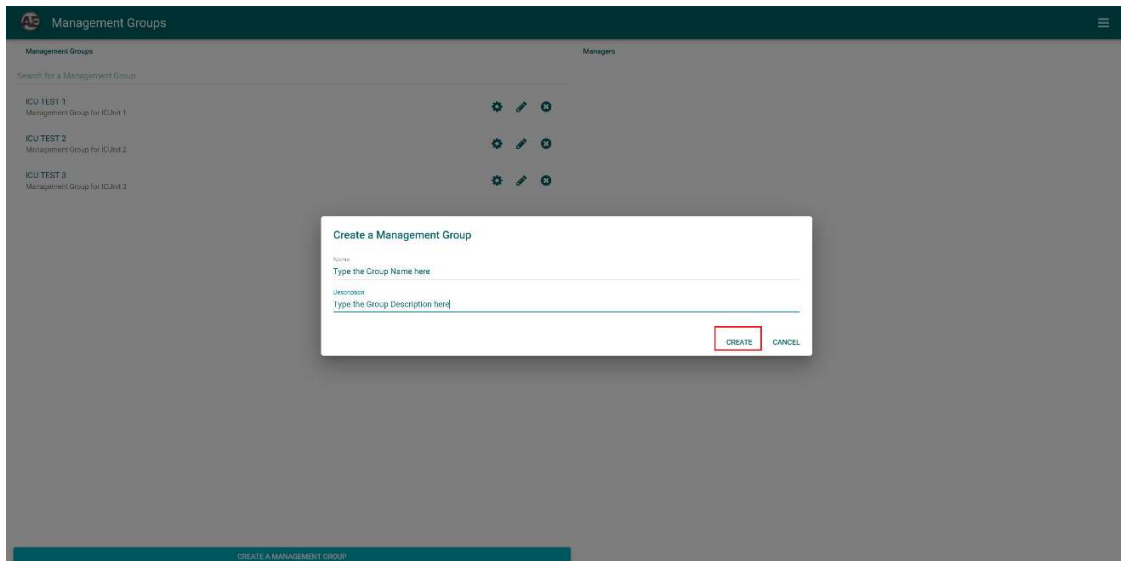
- To create/edit/delete a Management Group:
 1. Go to [Dashboards](#) (Google Chrome only), under **Group Management** section > **MANAGEMENT GROUPS** page



2. Under the left-side **Management Groups** section, click on the **CREATE A MANAGEMENT GROUP** button at the bottom



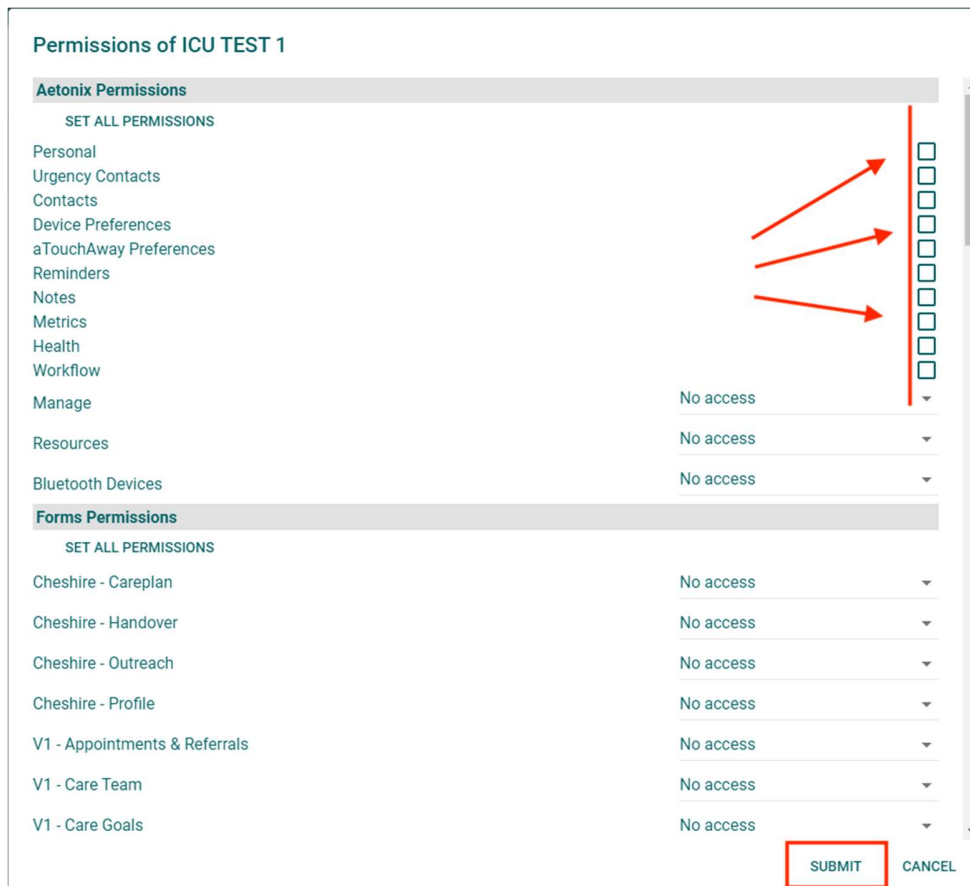
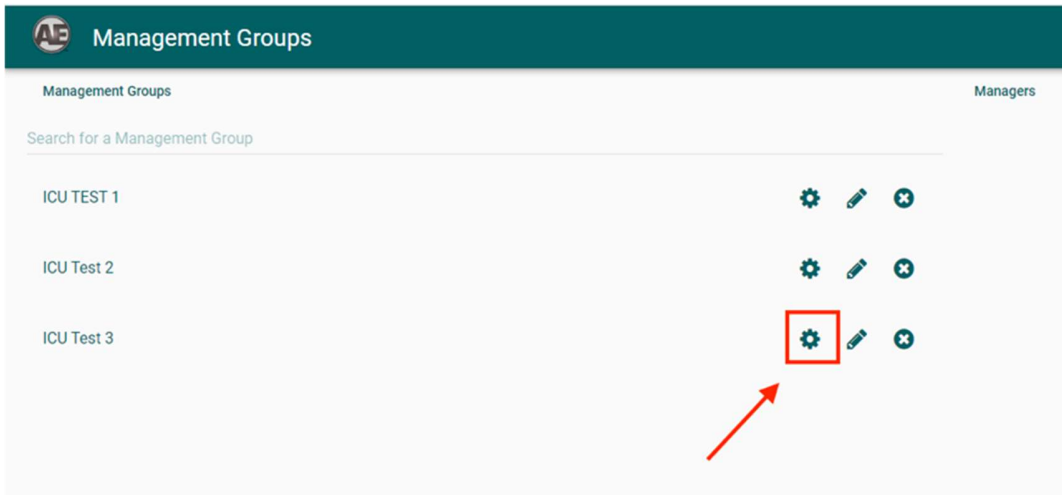
3. Type the name and description, and click on the **CREATE** button



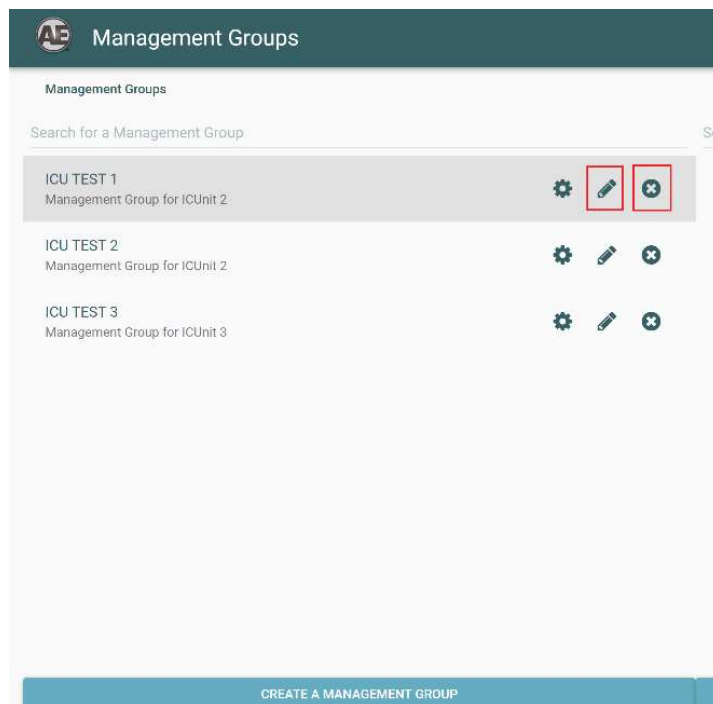
4. Click on the **Gear (⚙️)** icon on that specific management group to grant permissions to group, and then click **SUBMIT** button to save the changes.

Notes:

- *All the managers have no permission by default after the group is created.*
- *The submitted permission will be applied to every manager inside the group, also for any manager added into the group in the future.*



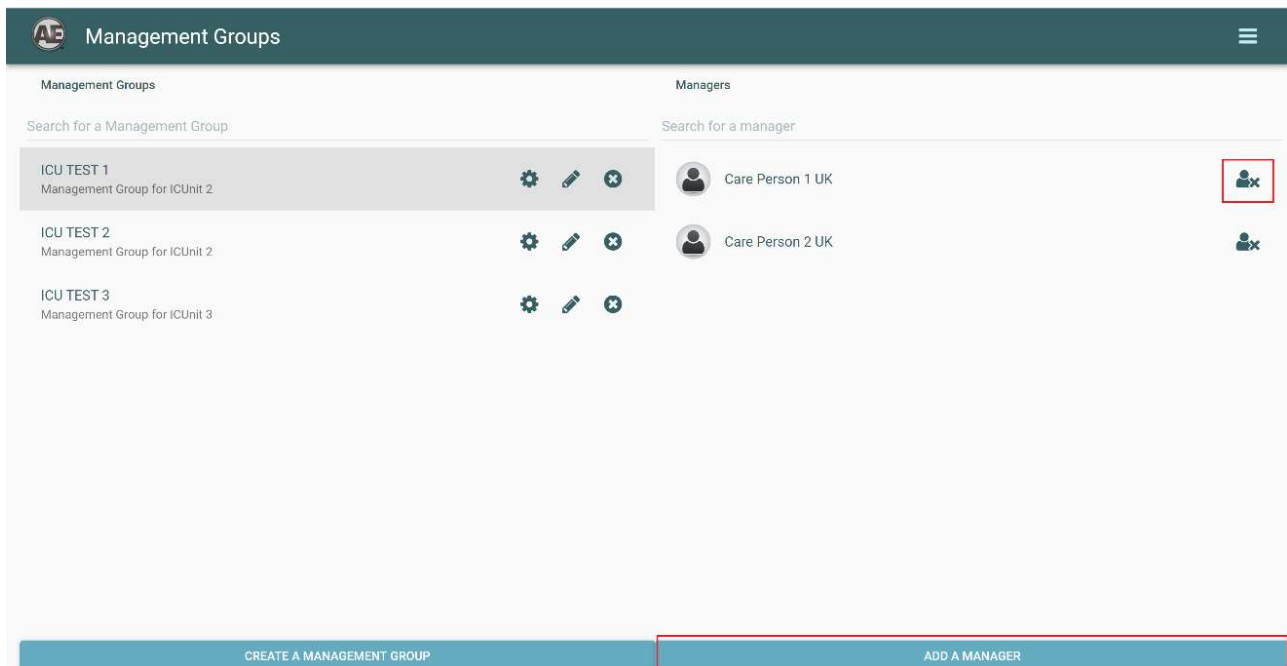
5. Click on the **Edit** or **Delete** icon for each specific Management Group, to change the group's name/description, or to delete that Management Group.



- To add/remove managers to the Management Group:
 1. Under the right-side **Managers** section, click on **ADD A MANAGER** button to search and add managers to the group.

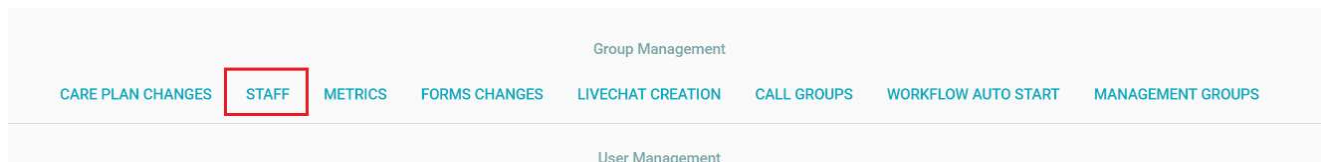
Notes:

 - *You can add as many managers as necessary*
 2. Click on the **Remove** icon beside each manager to remove that manager from the Management Group.

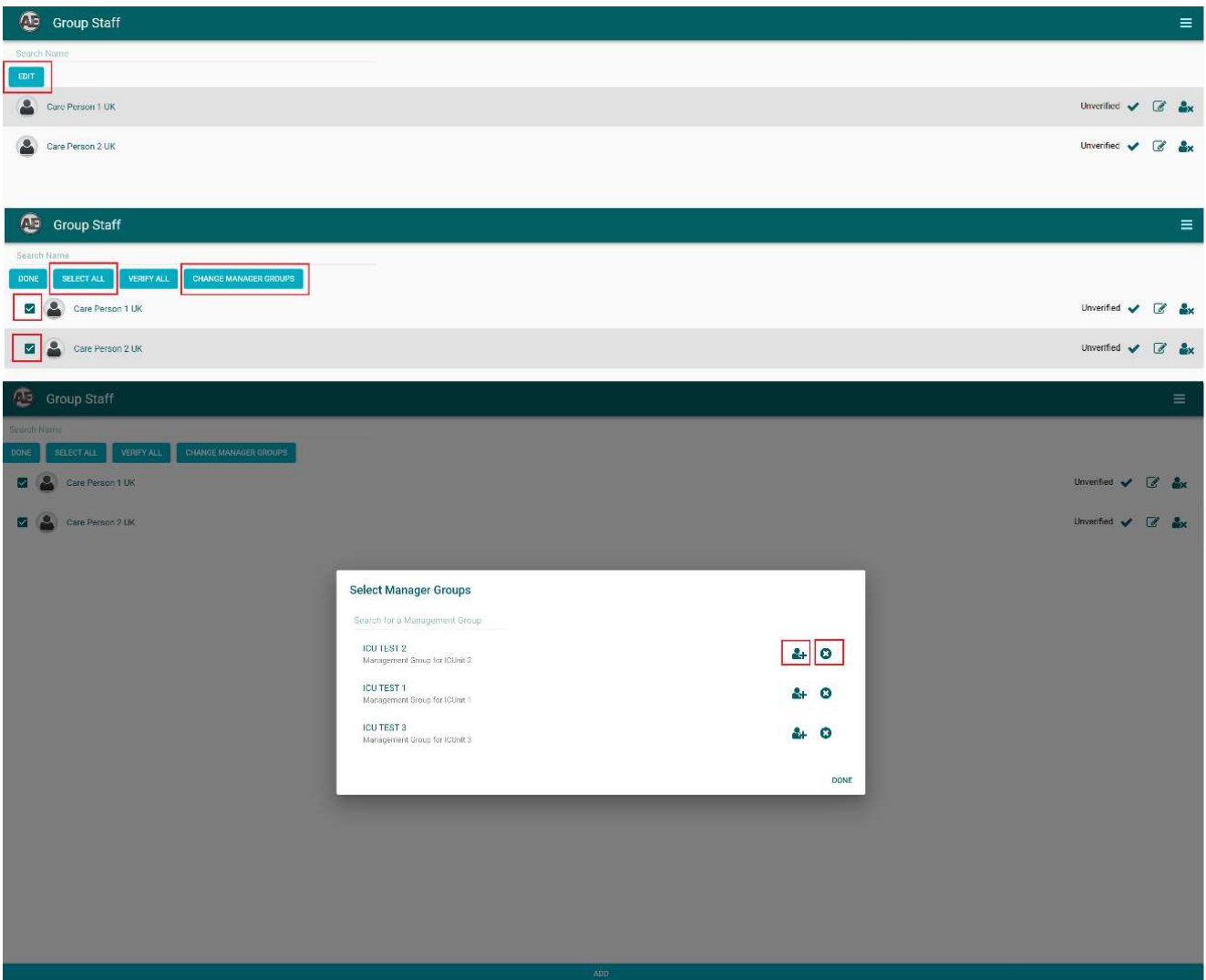


- To add/remove **multiple** managers to the Management Group at one time:

1. Go to **Group Management** section > **STAFF** page.

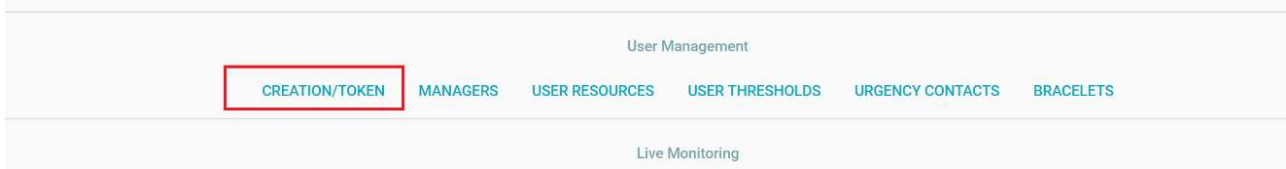


2. Click on the **EDIT** button on the top left. Then check the **BOX(ES)** for the managers you want to edit, or click on the **SELECT ALL** button for selecting all the managers in this group/page.
3. Click on the **CHANGE MANAGER GROUPS** button, it will pop up the **Select Manager Groups** window.
4. Choose the Management Group and click on the **Add** icon to add all the selected managers to that Group. Click on the **Remove** icon to remove all the selected managers from that Group, nothing will happen if selected manager is not part of that Group.



- To assign/remove tablets (patients) to this group:

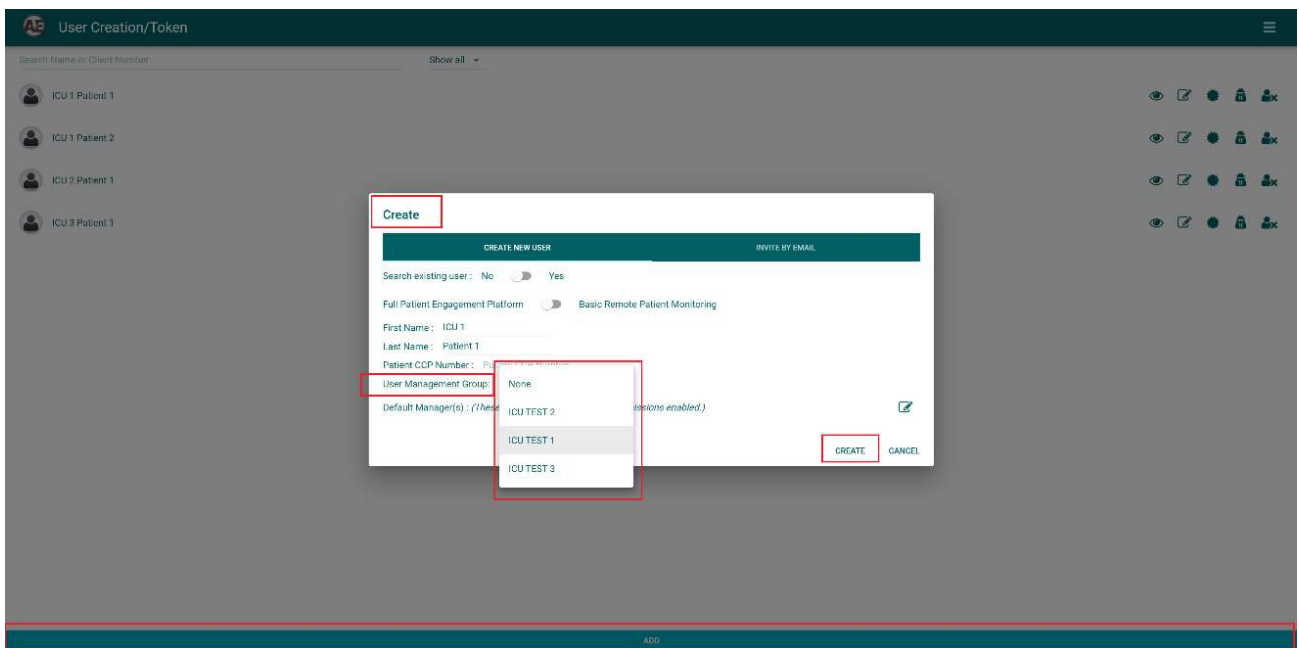
- Go to **Dashboards** > under **User Management** section > **CREATION/TOKEN** page



- When **creating new** tablet (patient), click on the **ADD** button at the bottom page. On the **Create** page, select the **User Management Group** and choose the Group from the **dropdown** list, the tablet (patient) will be added to that Group once it's created when click on the **CREAT** button.

Notes:

- Do not select any or select **None** from the **dropdown** list will do nothing about the Management Group assignment.

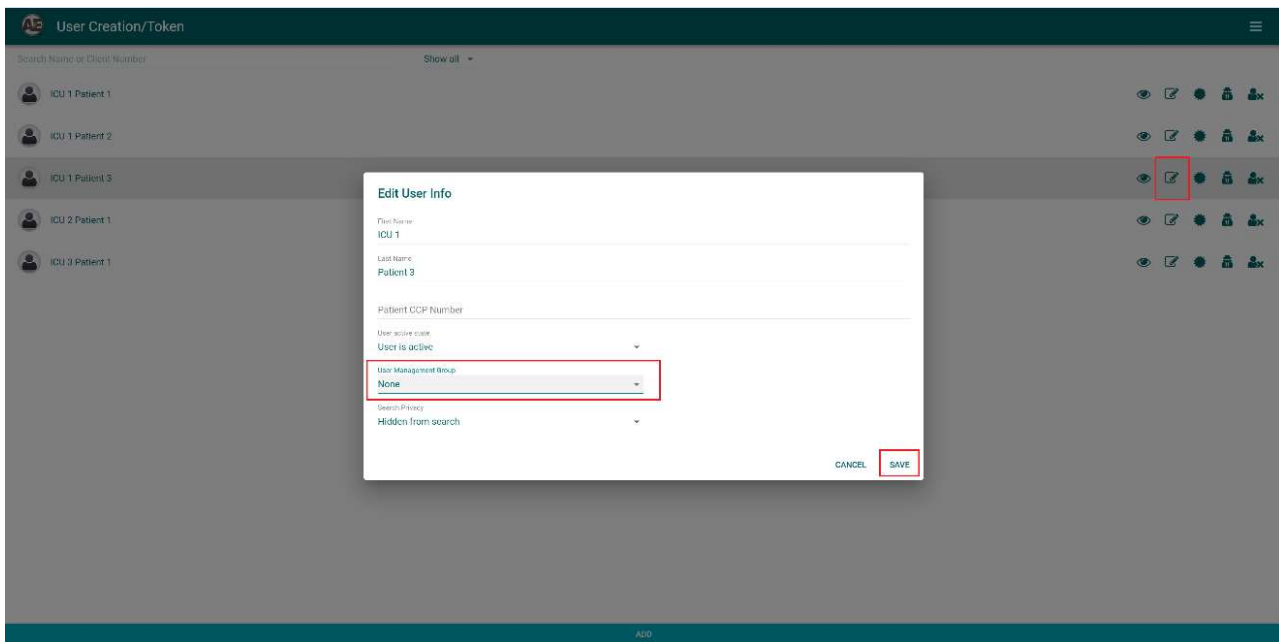


3. For existing tablet (patient), locate the tablet (patient) to be added and click on the **Edit** icon.
4. Under **User Management Group**, choose the Group from the **dropdown** list and click on the **Save** button.

Notes:

- *The user will be removed from the old group and added into the selected group only, if the user was in another group before.*
- The tablet (patient) will now be added to that group, and you can continue adding as many as necessary.

5. To **Remove** the tablet (patient) from its belonging Management Group. Choose the **None** from the **dropdown** list.



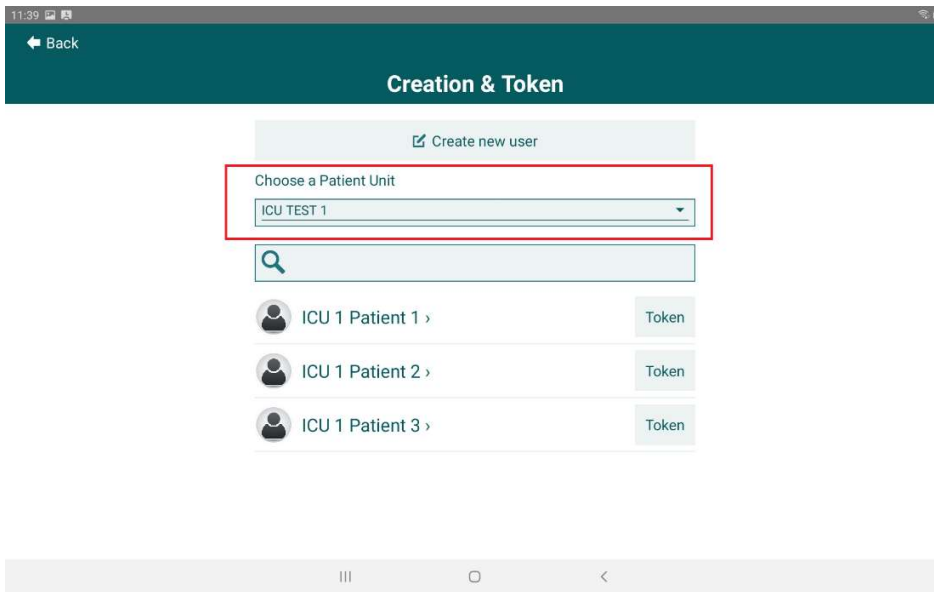
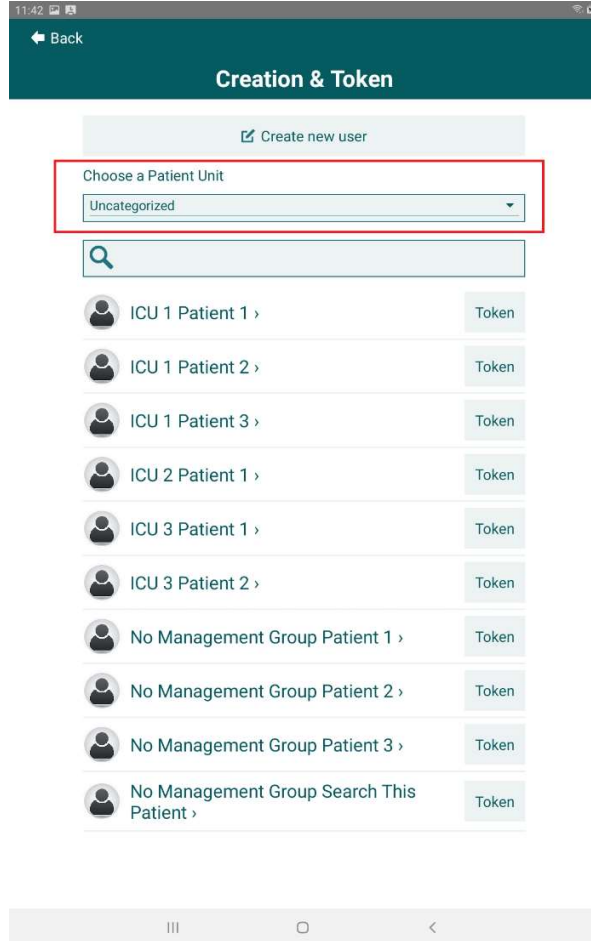
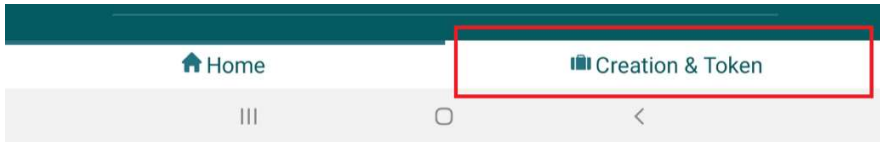
Please note:

If no manager chosen but the user is assigned to a Management Group, all the managers from that Management Group will have access to manage this tablet (patient). However, if no Management Group assigned NOR manager chosen, no one will manage this user.

2. *aTouchAway™ app new feature* *Manager Grouping functionality*

The above Manager Grouping functionality for assigning/removing tablets (patients) to the Management Group can also be achieved on the aTouchAway™ app

- To assign/remove tablets (patients) to this group:
 1. On the app's Main page, click on the **CREATION/TOKEN** tab at the bottom screen.
Notes:
 - *It shows all your tablets (patients) here when the Patient Unit Filter is by default set to **Uncategorized**.*
 - *It only shows the tablets (patients) who are belonging to that Management Group when set the **Patient Unit filter** to a certain group.*



2. When **creating new** tablet (patient), click on the **Create new user** button. On the **User Creation** page, select the **User Management Group** and choose the Group from the **dropdown** list, the tablet (patient) will be added to that Group once it's created when click on the **Save** button.

Notes:

- Do not select any or select **None** from the **dropdown** list will do nothing about the Management Group assignment.

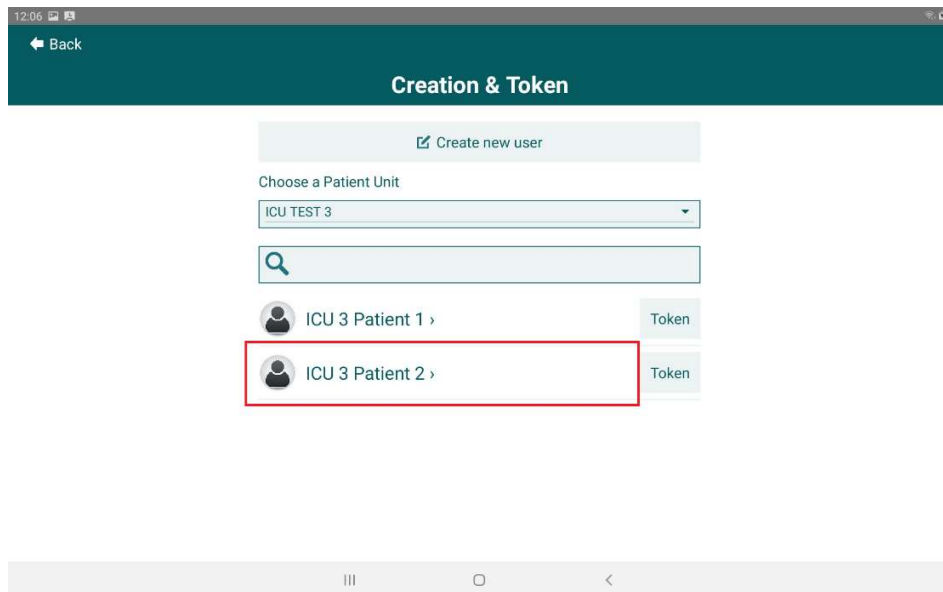
The image displays two screenshots from a mobile application. The top screenshot, titled "Creation & Token", shows a "Create new user" button highlighted with a red box. Below it is a "Choose a Patient Unit" dropdown menu with "Uncategorized" selected. The bottom screenshot, titled "User Creation", shows a form with fields for "First Name" (ICU 3), "Last Name" (Patient 2), and "Patient EMR Number" (Patient EMR Number). The "Patient Unit" dropdown is highlighted with a red box and shows "ICU TEST 3" selected. At the bottom, there are "Save" and "Discard Changes" buttons, both highlighted in red boxes.

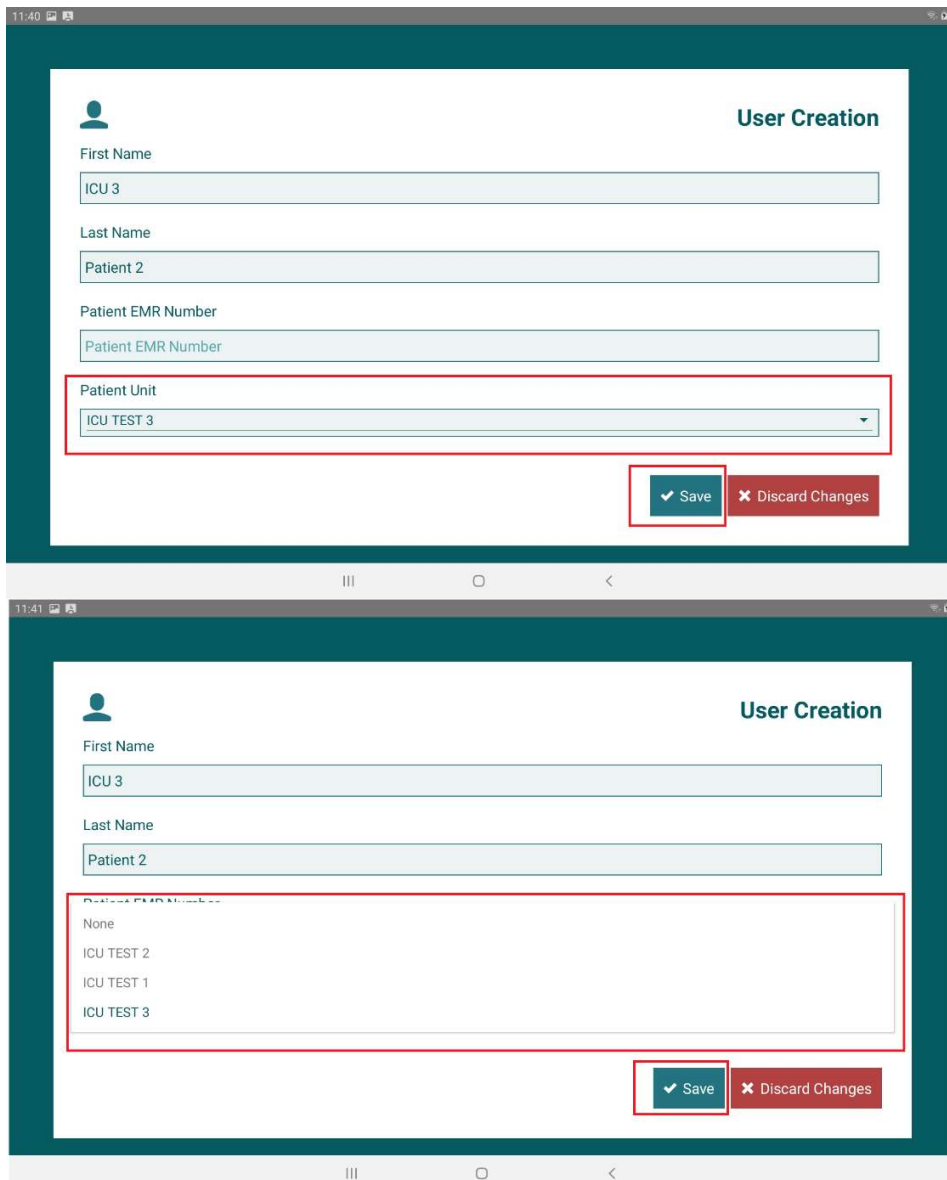
3. For existing tablet (patient), click on that tablet (patient) to be added to open the User page. Choose the Group from the **dropdown** list and click on the **Save** button.

Notes:

- The user will be removed from the old group and added into the selected group only, if the user was in other group before.

- The tablet (patient) will now be added to that group, and you can continue adding as many as necessary.





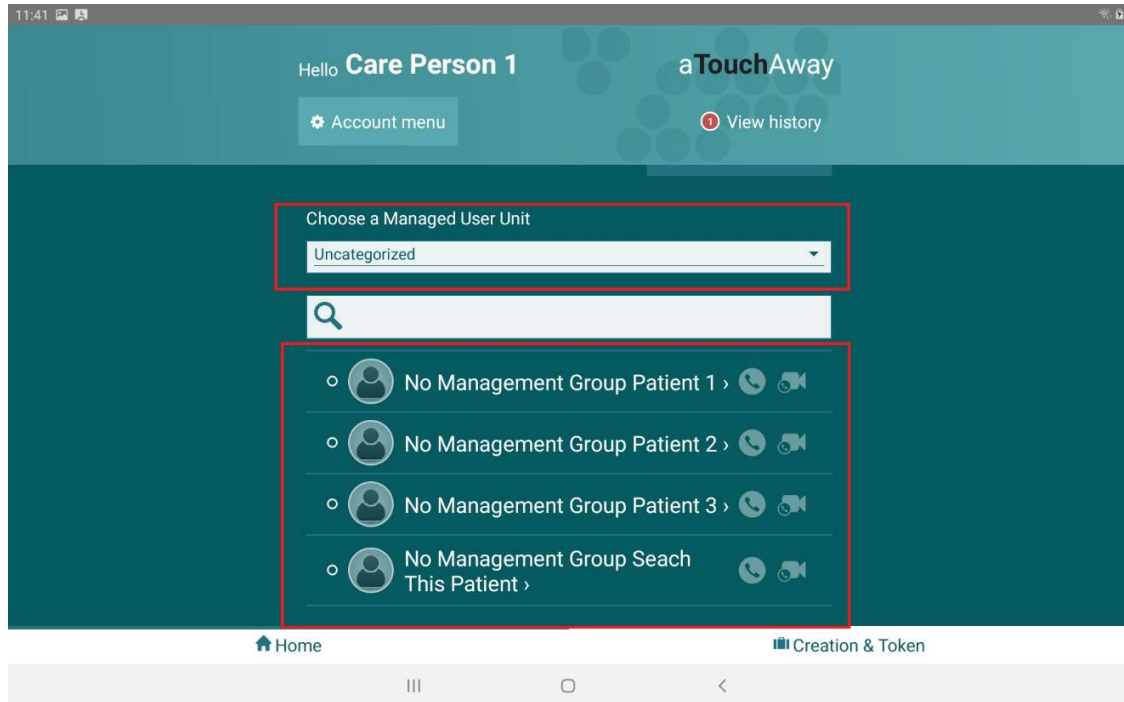
4. To **Remove** the tablet (patient) from its belonging Management Group. Choose the **None** from the **dropdown** list.

Filter & Search functionality on home page of aTouchAway™ app

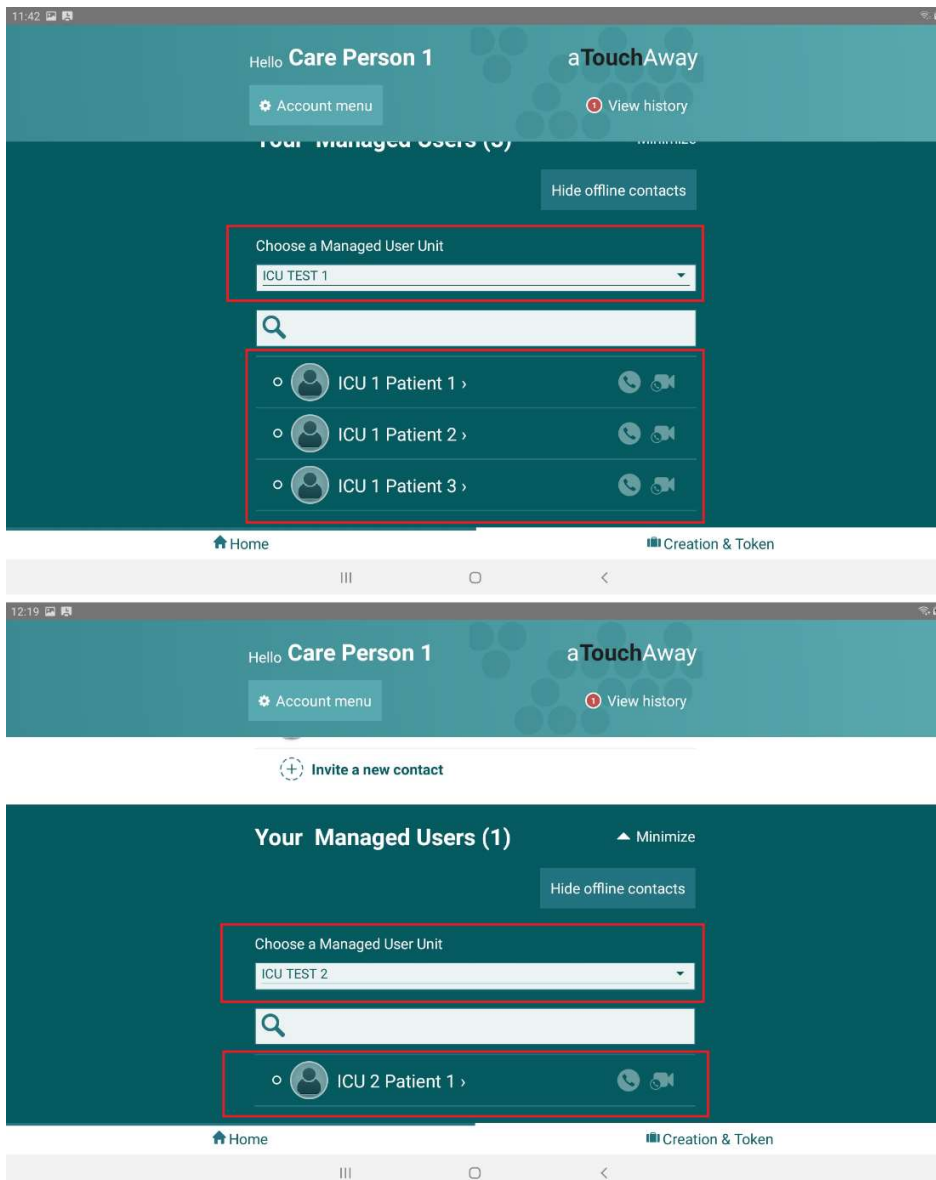
This allows to “filter” tablets (patients) by selected Management Group directly on the home page of the app.

It also supports users to search for some specific tablets (patients) under each group.

- All tablets (patients) that have **NOT** been assigned to a group will be displayed as **Uncategorized**



- Tablets (patients) that have been assigned to a group will be displayed when selecting the group name, for example: ICU TEST 1 and ICU TEST 2 below



- Type in the search text field will show the tablets (patients) who match the result under each group.

